



# JOINT MEDICAL HOLDINGS PROPRIETARY LIMITED

Registration No. 2011/010448/07

## VACANCY: JOINT MEDICAL HOLDINGS

<b>DIVISION:</b>	<b>GROUP</b>
<b>JOB TITLE:</b>	<b>JUNIOR CLINICAL TECHNICIAN</b>

### PURPOSE OF POSITION

The clinical technician will be responsible for carrying out the operational duties which include daily ,weekly and monthly checks of medical equipment.

### KEY PERFORMANCE AREAS

- Coordinate the Medical equipment storeroom at the technical department, theatres, and ICU to ensure safe handling and storage of equipment as well proper documentation of stock, ensuring that all stock levels are adequate.
- Responsible for executing and monitoring the movement of equipment to and from departments ensuring that equipment sent to the service providers for repairs is returned to the hospital.
- Inspection and Testing of ICU and Theatre equipment weekly. This includes connecting and testing of all accessories using simulators.
- Basic problem solving of medical equipment, limited to finger faults, and replacing of faulty accessories, under general control of the CE.
- Self- checks and functional testing of ICU and Theatre equipment after discharge of patients from the hospital.
- Complete thorough ICU and Theatre equipment rounds at beginning of the shift, including performing self-tests on equipment that has this function available. This includes checking and correcting Date and Time on equipment.
- Ensure results of all maintenance (reactive and preventive maintenance) are captured accurately on records document. These entries should reflect spares used, labour involved, associated costs, tasks performed / actions taken, and persons / suppliers involved.
- Keep up to date with technology.
- Conduct basic staff training to familiarise users with medical equipment.
- Report on a regular basis to CEM as required.
- Responsible for filing of all medical equipment information, including but not limited to repair job-cards, service certificates, user manuals, Field Corrective action reports etc.
- Work effectively and co-operatively with others to establish and maintain good working relationships that are mutually beneficial.
- Develop collaborative relationships to help accomplish work goal.
- Actively participate as a member of a team to achieve goals.
- Active involvement in achieving a satisfactory level of technical skill and knowledge.
- Weekly accessories check and inspection to ensure that accessories are used and stored correctly to prevent unnecessary damages.
- Weekly inspection of suction devices and Oxygen flow meters in critical areas to minimize constant failures and increase reliability.
- Create files for all tests completed and present the report to the CE monthly.

### COMPETENCIES (The following will be advantageous)

<b>MINIMUM REQUIREMENTS</b> (Educational Qualifications & Experience)	<ul style="list-style-type: none"> <li>• Preferably a diploma in Clinical Engineering or Electrical Engineering (electronics).</li> <li>• Must have at least 12 months working experience on medical equipment in a hospital environment.</li> </ul>
<b>SKILLS</b> (Practical & Technical)	<ul style="list-style-type: none"> <li>• Ability to diagnose faults and troubleshoot electronic equipment under general</li> <li>• supervision of a clinical engineer</li> <li>• Understanding of electronic test equipment used to diagnose and calibrate medical equipment.</li> </ul>
<b>BEHAVIOURAL ATTRIBUTES</b> (Personality Characteristics)	<ul style="list-style-type: none"> <li>• Professionalism and initiative.</li> <li>• Well-spoken and respectful.</li> <li>• Must be able to adhere to all company rules and policies.</li> </ul>
<b>JMH VALUES</b> (Commitment)	<ul style="list-style-type: none"> <li>• We respect the dignity of an individual.</li> <li>• We are committed to giving our doctors top quality service.</li> <li>• We are committed to building an atmosphere of trust, and to train and develop our staff to their fullest potential.</li> <li>• We are committed to providing our shareholders with a fair rate of return on their investment.</li> <li>• We will act in a responsible manner towards our physical and social environment.</li> </ul>

CV's together with supporting documents should be submitted to: [recruitment@jmh.co.za](mailto:recruitment@jmh.co.za)

	<p style="text-align: center;"><b>NB: Only short-listed candidates will be contacted.</b></p> <p style="text-align: center;">Your information is collected and processed in accordance with the Protection of Personal Information Act No 4 of 2013 (POPIA).</p> <p style="text-align: center;">By applying to this advert, you consent to JMH (Pty) Ltd collecting and processing your personal information for the purpose of determining your eligibility for the advertised position. If unsuccessful, your personal information is securely destroyed and is not retained by the company.</p> <p style="text-align: center;"><b>Closing date for applications is 03 February 2025</b></p> <p style="text-align: center;"><b>Yours faithfully</b>  <b>Jenny Bux</b>  <b>Group HR Manager</b></p>
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